29th September 2025

cc Dear Parent

**Parent Governor Elections**

My notice of election letter informed you that we needed to hold an election for 1 parent governor and invited nominations. We have received **3** nominations and must proceed to the election process itself. The ballot paper can be found opposite and details of the nominees are contained in this link [Our Governors - Bowerham School](https://www.bowerham.lancs.sch.uk/our-governors/)

Please read the biographical information about the candidates and the election process carefully before completing and returning your ballot paper to school. Completed ballot papers, in envelopes, must be returned to school and placed in the ballot box by 12 noon on Monday 13th October 2025. The vote will be counted at Noon on Monday 13th October after which the result will be announced.

**Casting Your Vote by Single Envelope**

1. Each person entitled to vote in this parent governor election has a single vote for **each** parent governor vacancy. On this occasion, there is one vacancy.
2. Place a cross in the box next to the person for whom you wish to vote. **Do not write anything else on the ballot paper.**
3. When you have completed the ballot paper, place it inside one envelope and seal it. **Do not** mark that envelope in any way. **Ballot papers and envelopes are available from the school office, if needed.**
4. Ballot papers not received in this way are counted as spoiled and will not be counted.
5. Return the completed ballot paper in its envelope to the school before the closing time of the ballot and ensure that it is placed in the ballot box outside the main office to await the end of the voting period.

**The process described above may seem complicated but it has been designed to ensure that the ballot is secret yet only those entitled to vote can take part.**

Please use your vote, the work of the parent governor as a member of the whole governing body is extremely valuable to this school.

Yours sincerely,

Jo Banks

Headteacher

**Bowerham Primary & Nursery School & Baby Unit**

**PARENT GOVERNOR BALLOT PAPER**

There is ONE vacancy. Vote for your choice for parent

governor by placing a cross (x) in the box next to his/her name.

**You may vote for no more than 1 candidate.**

Names listed in alphabetical order.

|  |  |
| --- | --- |
| **Name** | **Vote**  **(use a cross (x))** |
| Dr Vicky Booth |  |
| Miss Katy Brearley |  |
| Mrs Rachel Mounsey |  |
|  |  |
|  |  |

Do not write anything on this form.

Follow the instructions in the letter opposite to register

your vote.

Spoiled ballot papers will not be counted.