# BOWERHAM PRIMARY & NURSERY SCHOOL

Bowerham Road, Lancaster, LA1 4BS t: 01524 63999

www.bowerham.lancs.sch.uk



Headteacher: Mrs Jo Banks

Assistant Headteachers: Miss Kathryn Ireland

Mrs Jennie Gallagher Miss Laura Denison

Office Manager: Mrs Tracey Clark

Dear parents of children in Reception Class

e: head@bowerham.lancs.sch.uk

At the start of our Spring 2 term, we will be giving our parents an opportunity to discuss your child's progress and achievement with your child's class teacher / key worker.

As Zoom meetings have been so successful, we have decided to continue this form of virtual meeting. The flexibility allows teachers to do these meetings during the school day and still be able to be with their class. Parents can do this at a time that is convenient to them and for some parents may even mean at work. Furthermore, parents can be anywhere in the world and still be able to access the settling in meetings. It also reduces waiting times, congestion and of course close contact.

I cannot emphasise enough how important it is for parents to see teachers directly to support your child in their continued learning, progress, achievement and wellbeing.

Please see below when your child's key worker is available:

### Monday 26th February AM

11011111	
Mrs Essa	Miss Ormerod
9:00-10:00	10:00-11:00

### Monday 26th February PM

Mrs Matich	ecchia	Miss Bra	dbury
1:00-2:00		2:00-3:0	0

https://us06web.zoom.us/j/88245257599?pwd=2IAHh0UsaTgG9uMP0C6M3CHGvYmhMS.1 Passcode: 603652

Tuesday 27th February AM

	,		
Mrs Jacks	son	Miss Bradbury	
9:00-10:0	00	10:00-11:00	

#### Tuesday 27th February PM

Miss Ormerod	Mrs Matichecchia
1:00-2:00	2:00-3:00

https://us06web.zoom.us/j/88109825688?pwd=CXf3XKE8p9xI6xHUZ8FqdOOnEWLjoF.1 Passcode: 285546

## Wednesday 28th February AM

Mrs Matiched	chia	Miss Bradbury
9:00-10:00		10:00-11:00

#### Wednesday 28th February PM

Mrs Essa	Mrs Jackson
1:00-2:00	2:00-3:00

https://us06web.zoom.us/j/83814618744?pwd=orN1Z1lr3HY1kZ3hr9m45ButddvaOY.1

Passcode: 181048

Please keep the zoom link and passcode safe, as this will be your link for your appointment.





#### What do I do:

- Please book your time slot on ParentApp. This will be open until midnight Sunday 25<sup>th</sup>
   February, after that you will no longer be able to book an appointment. For any
   separated families this system allows each parent to book separate appointments if required or both
   parents to use the same zoom link at the same time.
- Each appointment will be approximately 10 minutes, once booked this will be your appointment time. You will not get confirmation so please note the date and time.
- On the day of your appointment, please click on the zoom link that is below your meeting date 5
  minutes before your allotted time. This will take you to the waiting room. You do not need to
  download the Zoom App, just click on the link and enter the passcode.
- At your allotted time, the teacher will let parent/s into the meeting.
- Please be punctual, as virtual meetings cannot be rearranged.

Furthermore, in addition to the zoom meeting, we are offering a parent drop in on Friday  $23^{rd}$  February 8.30 - 10.30am and 2.00 - 3.00pm in the Lower Hall with Miss Bradbury & Mrs Matichecchia (class teachers). Come at time convenient to you but please be aware this has no appointment time and may incur a wait depending on numbers.

We look forward to meeting you.

Best wishes

Jo Banks & the Bowerham team