



SCHOOL RISK ASSESSMENT – COVID19



**PLEASE NOTE THAT FROM 1 APRIL 2022, THE GOVERNMENT
HAVE REMOVED THE REQUIREMENT FOR EMPLOYERS TO
UNDERTAKE A SEPARATE COVID19 RISK ASSESSMENT.**

PART A: ASSESSMENT DETAILS

Area/task/activity: School management arrangements, during COVID-19 pandemic, from 1 September 2021

Location of activity: Bowerham Primary and Nursery School

School name: Address & Contact details:	Bowerham Primary and Nursery School Bowerham Road Bowerham Lancaster LA1 4BS	Name of Person(s) undertaking Assessment:	Mrs J Banks
		Headteacher	Mrs J Banks
Signature:		Date Reviewed:	Reviewed 14.03.22 with changes highlighted in red. Please note that with respect to the government changes from 21.02.22, much of the risk assessment has been deleted.
How communicated to staff:	Via email with a cover sheet highlighting updates and changes	Planned Next Review Date:	From 1 April 2022 there will be no requirement to update this risk assessment.

PART B: HAZARD IDENTIFICATION AND CONTROL MEASURES

	IDENTIFIED RISKS	WHO MIGHT BE HARMED	TYPE OF HARM	CONTROL MEASURES
1.0	Changes to official COVID19 guidance and advice.	Staff, pupils, visitors, contractors, parents	Potential spread of infectious disease	<p>School regularly refers to official advice from DfE, PHE, HS&Q, HR and the school Advisory Team.</p> <ul style="list-style-type: none"> • 24 February 2022: How to Stay Safe and Help Prevent the Spread • 24 February 2022: Action for Schools • June 2021: Education Recovery • When to self-isolate and what to do • PHE NW Resource pack for Schools Version 7.0 • School's Ventilation Checklist
1.1	Clinically vulnerable and clinically extremely vulnerable staff and/or pupils with pre-existing health conditions are at an increased risk of contracting the virus, causing further health issues.	Staff, pupils	Becoming seriously ill from the effects of coronavirus, potential to be life threatening.	<ul style="list-style-type: none"> • School applies measures, as far as is reasonably practicable, to reduce the risk to all staff, visitors and pupils including those who are extremely clinically vulnerable and clinically vulnerable. Measures will reflect current changes in guidance. • All staff and pupils who are deemed to be clinically extremely vulnerable or clinically vulnerable (including those who are pregnant) are expected to attend school following the same guidance as others. • Those who are classified as extremely or clinically vulnerable should consider keeping their distance from others, limiting their contact with those they would not normally meet regularly.

1.2	Staff or pupils displaying symptoms of COVID19	Staff, pupils, visitors, contractors, parents	Potential spread of infectious disease	<ul style="list-style-type: none"> • Staff, parents and pupils are made aware of the common signs and symptoms of COVID19. • Staff members of pupils are instructed to stay at home and self-isolate if they display symptoms of COVID19, including: <ul style="list-style-type: none"> ○ A new continuous cough ○ A high temperature ○ A loss, or change in, your usual sense of taste and/or smell • Staff or pupils who display the symptoms will be advised to self-isolate for 10 days and book a PCR test. • If a pupil is in school and displaying the symptoms, their parent/guardian will be contacted and asked to collect them as soon as practicably possible and advised to take an LFD Test. • If a child is waiting to be collected and displaying COVID19 symptoms, they will be directed to wait in the school foyer and the main entrance door . A member of the School Office team will be responsible for their safety and collection. When collected, the member of the School Office team will wipe down all surfaces in the foyer as well as following good personal hygiene procedures. • If the staff member or pupil's PCR/LFD test result return is negative, they will be permitted to attend school so long as they are well enough to do so.
1.3	Staff or pupil tests positive for COVID19.	Staff, pupils, visitors, contractors, parents	Potential spread of infectious disease	<ul style="list-style-type: none"> • The staff member or pupil is advised to self-isolate for 10 days. • The day of the test (or the day symptoms started) is classified as day zero. The self-isolation period end at midnight on day 10. • On Day 5 and Day 6, the pupil or staff member can take a LFD Test. If both tests are taken 24 hours apart and both have negative results, the self-isolation can end immediately after the second negative LFD Test result.

				<p>safety and COVID secure arrangements and their key roles and responsibilities.</p> <ul style="list-style-type: none"> The following measures will be in place for all school staff and visitors, with staff responsible for reminding pupils: <ul style="list-style-type: none"> Regular hand washing encouraged with sanitiser and hand soap available at all times. Catch it, bin it, kill it procedure in place. Additional midday clean of all toilet areas. Face coverings are optional in communal areas. Good ventilation will be in place with class teachers ensuring that classrooms are adequately ventilated whilst still allowing for the maintenance of a comfortable working environment. CO2 monitors are used in classrooms to monitor the air quality. These should be regularly charged and referred to by class teachers. Anyone showing COVID19 symptoms will be advised to test and self-isolate if necessary.
1.6	Transmission of COVID-19 on educational events off site due to mixing in public spaces.	Staff, pupils, parents	Potential spread of the virus through infected touch points or contact with the public.	<ul style="list-style-type: none"> When organising Educational Visits, the school will consider and balance the benefits of the enhancement opportunity on the children's education with the risks involved. A thorough Educational Visit Risk Assessment will be carried out in conjunction with the venue and venue staff to ensure that all suitable control measures are in place to limit public contact.
1.7	Transmission of COVID-19 through airborne particles due to face to face meetings with persons outside of the school staff.	Staff, visitors, contractors	Potential spread of the virus.	<ul style="list-style-type: none"> Good hand hygiene procedures will be carried out. Visitors to the school will be informed of the school's control measures. Good ventilation will be in place.

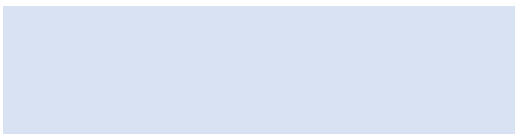
				<ul style="list-style-type: none"> Virtual meetings will be organised where possible, in order to limit the number of physical meetings.
1.8	Increased stress and anxiety in staff.	Staff	Increased levels of stress/anxiety and lower than normal levels of wellbeing.	<ul style="list-style-type: none"> Senior personnel monitor working arrangements and offer support and advice where necessary. Staff are able to contact colleagues or managers for advice and support, or just for reassurance, during the normal working day. A process is available for individuals to report concerns over breaches of school safe working policy/guidelines so that intervention can occur. Where a member of staff returning to the workplace has raised concerns about their safety or wellbeing due to the risk of COVID-19, where necessary their line manager will complete a risk assessment addressing COVID-19 concerns for an employee to help identify key concerns and any further adjustments required to support them at work. Staff are made aware of sources of information that will assist staff wellbeing such as: <ul style="list-style-type: none"> Employee Wellbeing MIND web site H&S COVID-19 web page The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available. The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing. In cases where staff members have relatives that pass away during the pandemic, they are encouraged to discuss this with the Headteacher to

				discuss matters pertaining to the funeral arrangements and agree, at the Headteacher's discretion, appropriate leave.
1.9	Dealing with emergency situations, including: accidents, security and evacuation, during the COVID-19 pandemic.		Untreated injuries. Potential spread of the virus.	<ul style="list-style-type: none"> First Aid will be carried out as and when necessary by an appropriate adult. Fire Doors may be kept open to aid ventilation, but must be closed if the room is left unoccupied, unless an automatic door closing mechanism is in place.

This risk assessment applies to this school providing the control measures described are in operation and there are no further local significant hazards. If it does not fully apply and further control measures are required, the Action Plan at Part C will be completed. This risk assessment will be used as a 'live' document and updated on a regular basis.

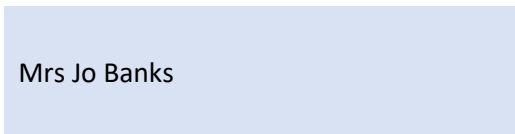
I certify that the risk assessment above fully applies to the area/task/activity under assessment in Bowerham Primary & Nursery School.

Signed:

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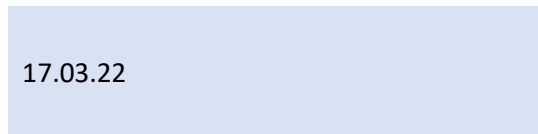
Name:

Mrs Jo Banks

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Date:

17.03.22

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PART C: ACTION PLAN Further action / controls required

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